



# International Traveller Checklist

## Plan your trip

- Review the latest travel restrictions, quarantine and testing requirements for international travel routes including transit requirements [here](#).
- Review your company travel policy.
- Review entry/exit requirements including arrival and departure forms and your eligibility to travel based on vaccination status for the destinations you are visiting.
- Visas – you may need to get a Visa before you travel to a foreign destination. Your travel team can support you with information relating to the Visa(s) required.
- Download the **SAM mobile app** for city guides, emergency phone numbers and information on trip disruptions affecting your itinerary.
- Insurance – Make sure the insurance you purchase covers any special medical needs or risks you anticipate on your trip. Carefully check for coverage limits and exclusions around epidemics and pandemics like COVID-19.
- Passport – Apply several months in advance for a new passport.
- Airlines, Hotels and other suppliers may share pre-departure/arrival information with you, please ensure you review this information.
- Register with Smartraveller [here](#)

## Testing and Proof of Vaccination

- Airlines require proof of vaccination using International Covid Vaccination Certificate (ICVC) (children 12+). We recommend requesting your ICVC at least 2 weeks before departure to allow for any unforeseen delays that may occur. **Find out how to get your certificate.**
- Hotels may also request to check your vaccination status.
- PCR tests may need to be taken between 48 & 72 hours before travel – specific destinations, transits, and airlines (ticketing and actual carrier) have different requirements. **See here** for more information.
- Review your company travel policy to determine if PCR testing costs are covered.

## During your trip

- PCR Testing is required prior to travelling to most destinations, ensure you are familiar with the requirements based on your eligibility to travel.
- Review the latest travel restrictions, quarantine and testing requirements in destination [here](#).
- Airlines, hotels and other suppliers may require proof of vaccination status using the International Covid Vaccination Certificate (ICVC). Please have a printed copy handy.

## Returning Home

- Review entry requirements prior to your trip home as they may have changed since your departure.
- When returning to Australia please review the Smartraveller re-entry requirements [here](#).

Visit the **Time to Fly Resource Centre** for the latest travel restrictions, quarantine and testing requirements for your trip.

Your Corporate Traveller team are always here to help.  
24/7/365 days a year.